

CONFIDENTIALITY AND VOLUNTEER AGREEMENT

York University, its offices, departments and faculties (herein referred to as York University) and the York University Alumni Association (YUAA) would like to thank you for volunteering your time to support York University. You are part of a dedicated group of volunteers who are committed to keeping York alumni connected to the University and each other.

As a **Volunteer** for York University and/or the YUAA,

I, _____, hereby agree that:
(Print full name)

1. I will not disclose, divulge, or communicate to any person, firm or corporation, whether in writing or orally, any confidential information (as herein defined) of which I may become aware of in the course of my service at York University and/or with the YUAA. I further agree with York University and/or the YUAA that all confidential data shall be and at all times remain the sole and exclusive property of York University and/or the YUAA and is not to be used in any other way than for the agreed upon project or activity, during and after my term as a volunteer.
2. For all purposes, "confidential information" shall mean all personal information, in any form, specific to alumni, donors, faculty, staff and students of York University.
3. It is deemed that "confidential information" shall also include corporate strategies in relation to the governance and operation of faculties and departments of York University.
4. Immediately upon the conclusion of my term as a volunteer with York University and/or the YUAA, and at any other time as requested, I will return all Confidential Information in any form, which are in my possession, control or power.
5. During the course of volunteering at York University and/or with the YUAA, alumni volunteers are bound by the Alumni Code of Ethics and Code of Conduct and by University policy and procedure.
6. Alumni volunteering with student clubs in addition to the above or interacting with students in their alumni volunteer capacity are required to be aware of, and adhere to the Code of Students Rights and Responsibilities (<http://www.yorku.ca/oscr/pdfs/CodeofRightsandResponsibilities.pdf>).
7. I understand that York University and/or the YUAA reserve the right to cancel or withdraw the program or require me to cease my involvement in the program at any time, at their sole discretion.
8. I am bound by the terms of this agreement during the time I am a volunteer with York University and/or the YUAA and continue to be bound following the conclusion of my volunteering term.
9. I acknowledge having read and understood all of the provisions of this agreement.

Signature: _____ Name (Print): _____

Date: _____